



Thomas County Historical Courthouse Renovation

Thomasville, Georgia

PROPOSAL PACKAGE: TCHC 2011-07-1000-04

Task No.: 07-1000-04

Task Name: Interior Waterproofing

Contact:

Thomas County Board of Commissioners

P.O. Box 920

110 N. Crawford Street

Thomasville, GA 31792

Phone: (229) 225-4100 Fax: (229)226-3430

INSTRUCTIONS TO OFFERORS

1.0 GENERAL

- A. Thomas County Board of Commissioners will receive sealed proposals for the Thomas County Historical Courthouse Renovation project for the following proposal package:
 - 1. Waterproofing Work, Proposal Package No. TCHC 2011-07-1000-04
- B. Thomas County reserves the right to reject any and all proposals, accept proposals in any order or combination, make modifications to the work after proposals, and waive any informalities or irregularities in proposals if it is deemed to be in the owner's best interest to do so. Any protests must be submitted in writing to Thomas County Board of Commissioners within three business days after proposal opening.
- C. Thomas County Board of Commissioners will evaluate the proposals on these criteria:
 - 1. Price
 - 2. Warranties: 12-Month Warranty required (Describe offeror's ability to maintain and support the warranty)
 - 3. References (References must be provided that reflect the experience of the Offeror with similar types of projects.)
 - 4. Estimated completion date. (Provide Offeror's estimated completion date.)
 - 5. Licenses held by Offeror. (Provide Offeror's list of current licenses held.)
 - 6. Explanation of how Offeror will comply with the scope of work, including Offeror's location and availability. (Offeror to provide this narrative.)
- D. The contract for the work shall be between the Contractor and Thomas County Board of Commissioners. A copy of the Contract Agreement will be provided when a Contractor is selected.
- E. Successful Offeror will commence within 14-days of the contract execution.

2.0 PROJECT TEAM:

- A. Owner
Thomas County Board of Commissioners
P.O. Box 920
110 N. Crawford Street
Thomasville, GA 31792
Phone: (229) 225-4100 Fax: (229) 226-3430
- B. Architect
Lord, Aeck & Sergeant
1201 Peachtree St, NE
Suite 300
Atlanta, GA 30361
Phone: 877-929-1400 Fax: 877-929-1401
- C. Construction Manager
Thomas County Board of Commissioners
P.O. Box 920
110 N. Crawford Street
Thomasville, GA 31792
Phone: (229) 225-4100 Fax: (229) 226-3430

Proposal Security and Bond Requirements:

A Proposal Bond (10%), Performance Bond (100%) or letter of credit are required with all Proposals.

Proposal Opening:

Sealed proposals shall be received and publicly read aloud at 8:30 am (EST), on the following date and location:

Date: May 20, 2011

Time: 10:00 am (EST)

Location: Thomas County Commissioners Office
Commissioners' Office, Conference Room.

The deadline for receiving sealed proposals will be May 20, 2010 at the Thomas County Board of Commissioners, 110 N. Crawford Street, Thomasville, GA 31792. 10:00 a.m.

Thomas County Board of Commissioners reserves the right to waive any irregularities and to reject all proposals.

SCOPE OF WORK

GENERAL

1.1 WORK COVERED BY CONTRACT DOCUMENTS

A. The work to be performed under this Contract shall consist of furnishing all labor, materials, tools, equipment, and incidentals, obtaining applicable Thomas County permits, and performing all work required to conduct interior waterproofing in the Annex basement per the Plans and Specifications attached in accordance with the Contract Documents in a complete and functioning manner including the following work:

1. Interior Waterproofing in Annex Basement:

Base Proposal – Prepare the existing surfaces for waterproofing. Waterproof at penetrations through floor slab at appropriate time during construction. Waterproof at wall penetrations when all penetrations are complete. Apply waterproofing material including all joint sealants and underslab vapor barrier boots at new columns. Provide warranties per Contract documents. The Contractor is responsible for the preparation of Shop Drawings and mock-ups pursuant to the requirements of the Plans and Specifications.

1.2 PROJECT LOCATION

A. The Project site is located at 225 N. Broad Street in downtown Thomasville, Georgia.

1.3 SCHEDULING AND SEQUENCE OF WORK

The Contractor shall coordinate the interior waterproofing with the associated utility penetrations in conjunction with Thomas County. Contractor shall coordinate with Thomas County for any scheduling or delivery questions. Provide an expected completion date for construction of the waterproofing work.

1.4 USE OF PREMISES

- A. Confine operations at the site to areas permitted by law, ordinances, permits, and Contract Documents.
- B. Do not unreasonably encumber premises with materials and equipment.
- C. Maintain the premises in clean and safe conditions at all times. Clean up work area daily.
- D. Provide access to Thomas County's authorized persons and the police, fire, or other departments having legal jurisdiction to the site at all times and provide cooperation in their work.
- E. Provide a copy of Contractor's General Liability and Workers Compensation coverage policies.

1.5 COMMUNICATION

- A. All communications shall be in writing. Use prescribed forms as required by Thomas County.
- B. Designate in writing the individual who will be the Contractor's authorized representative.